



FDU POLICY ON DOMAIN REGISTRATION

Responsible Office: OIRT	Effective Date: N/A
Responsible Official: Neal Sturm, VP & CIO	Last Revision: 04/01/2021

I. OBJECTIVE

In an effort to maintain the reputation, security, continuity, and technical oversight of university assets considered part of our overall catalog of services, the Office of Information and Resource Technology is issuing a new policy concerning domain names affiliated with Fairleigh Dickinson University. Affiliation with FDU is determined by OIRT in conjunction with the Offices of General Counsel and Communications and Marketing.

II. POLICY

All domain registrations that have an affiliation with the University must be registered through OIRT. An affiliation is defined as a domain that identifies the University as part of its naming nomenclature and houses content specific to the University or any function, whether administrative, academic, or student related to the University. To request a new domain, please complete the Domain Registry Form at forms.fdu.edu or email your questions to domainregistrar@fdu.edu.

In addition to the domain registration, ongoing certification renewals and any backend technical configurations will be managed by OIRT. All costs associated with the domain will be charged back to the department.

Any department that today independently manages/operates a University domain as defined above or has obtained a domain with any affiliation with FDU must notify OIRT of the existence of that domain so ownership can be moved over to OIRT management. Please contact OIRT by sending all available information to domainregister@fdu.edu. A member of OIRT will work with the department to move the ownership over properly.

All content of any domain, as well as plug-ins or any other functionality of the domain, will be reviewed by OIRT, but are the responsibility of the individual departments.

III. IN CASE OF QUESTIONS

All questions relating to the Domain Registration Policy can be addressed to the VP & CIO of Fairleigh Dickinson University.